

MEMBERSHIP ENROLLMENT AND RECEIVING YOUR BAR NUMBER

IF YOU PLAN TO TAKE YOUR OATH AT AN ADMISSION CEREMONY

Type or print in black ink the requested information on the enclosed Member Registration card. After taking your oath, sign and date the card and hand it to a Bar staff member at the ceremony so that it can be signed by the administering officer. It is only valid with your signature and the signature of the officer. The information on the card becomes part of the permanent membership record of the State Bar, is a matter of public record and will appear on the State Bar website. If you do not have an office address at this time, please enter an address that you agree will be public. If you do not provide an address and date of birth, or if you fail to sign this card, it will be returned to you for completion, delaying your enrollment.

ADMISSIONS CEREMONIES ARE HELD IN JUNE AND DECEMBER

IF YOU DO NOT PLAN TO ATTEND AN ADMISSION CEREMONY

Take the attorney's oath of office before an authorized individual (see enclosed information from the Office of Admissions). Make sure that the administering officer signs, seals and dates the back of the Registration card. If this card is not signed, sealed and dated properly, it will be returned to you for completion, delaying your enrollment. If the administering officer does not have a seal, the name and title should be printed clearly under the signature so that this may be verified. If a notary administers your oath, make sure the seal appears on the card, not on an attachment.

CERTIFICATE OF ADMISSION (wall certificate)

Ordering a certificate of admission is optional. If you wish to order a certificate, please initial the appropriate box (not both) on the back of the Registration card. There is no charge for the standard certificate. The customized certificate is \$57. Do not submit payment now. This cost will be included with your membership fee billing.

MAIL RESTRICTION

If you wish to have your name withheld from all lists released to outside entities, please initial the box on the back of the Registration card.

ADDITIONAL JURISDICTIONS

Information on your admission to other jurisdictions (other state and federal courts), including date of admission, must be submitted to Membership Records by February 1 of each year. It is required that you keep this information current.

SOCIAL SECURITY NUMBER

Business & Professions Code Section 30 requires that each member provide his or her social security number to the State Bar. We have obtained this information from your application form and are required, in turn, to furnish it to the Franchise Tax Board. This information is not available to the public.

NAME CHANGE

CHANGE OF ADDRESS

CERTIFICATE OF STANDING

If you wish to be registered under a name different from that shown on the enclosed Notice of Results Letter, fill out the Registration Card with your **new name**. Include a brief letter informing us of your name change, sign the letter with **both** signatures and return it and a copy of the Notice of Results letter with the Registration Card.

Information and forms for submitting a change of address on Bar records is available online. Enter 'address change' in the search box at www.calbar.ca.gov and follow the links. This information is also available on the voice tree at 415/538-2577.

Information on purchasing certificates of standing is available through the website or phone tree. The cost of a certificate is \$25, per attorney member, payable in advance. You may purchase up to 5 copies of the certificate for the \$25 fee. The certificate states name, date of admission and status as a member of the State Bar.

PLEASE NOTE THAT ALTHOUGH YOU WILL NOT RECEIVE YOUR BAR NUMBER UNTIL YOUR COMPLETED REGISTRATION CARD HAS BEEN RECEIVED IN MEMBERSHIP RECORDS, YOUR OFFICIAL DATE OF ADMISSION WILL BE THE DATE YOU TAKE THE OATH; YOUR FEES WILL BE CALCULATED BASED ON THAT DATE. BE AWARE, THE ADDRESS ENTERED ON THE CARD IS PUBLIC AND WILL APPEAR ON THE STATE BAR WEBSITE.